

**OFFICIAL MINUTES REV01
McKENZIE DESIGN REVIEW COMMISSION
22 MARCH 2017 MEETINGS**

MCKENZIE MUNICIPAL COMPLEX (Immediately following the Planning Commission meeting)

1. Design Review Commission called to order by Chairman Robb at 3:20 PM:

2. Roll Call/Establish of Quorum:

a. Quorum Present

- i. **MMRPC:** Chairman, Dean Robb; Vice-Chair, Bobby Young; Council Liaison, Charles Pruneau; Acting Secretary, Peggy Kee.
- ii. **Absent:** Mayor, Jill Holland; Secretary, Garlon Prewitt (Medical); Ken Mitchum.
- iii. **Other:** Shelton I. Merrill, SWTDD Regional Planner; Ricky Watkins, Building Inspector/Codes Consultant; Terry McCoy, City Recorder.
- iv. **Media:** None

3. Review and Approval of the Agenda

Motion by: Bobby Young; **Second By:** Peggy Kee; **Passed:** 4-0-3*
*** Absent**

4. Review and Approval of 22 February 2017 Minutes

Motion by: Peggy Kee; **Second By:** Bobby Young; **Passed:** 4-0-3*

5. Election of Officers

Planner Shelton I. Merrill recommended to the commission that it would be advisable to elect the same officers as serve the planning commission.

Motion to elect by acclimation said officers.

Motion by: Charles Pruneau; **Second By:** Bobby Young; **Passed:** 4-0-3*

2017 McKenzie Design Review Officers are:

Chair: Dean E. Robb

Vice-Chair: Bobby Young

Secretary: Garlon Prewitt (Medical Leave)

Acting Secretary: Peggy Kee

6. **Old Business: None**
7. **New Business:**

Review and adoption of the McKenzie Design Review Commission By-laws

By-laws read through and explanation by Planner Merrill.

Motion to approve the McKenzie Design Review Commission By-laws.

Motion by: Peggy Kee; **Second By:** Bobby Young; **Passed:** 4-0-3*

Discussion of the Family Dollar Building

Ricky Watkins, Building Inspector/Codes Consultant did not have the plans sent on 17 March 2017 by Amy Miles of pb2 architechture + engineering.

8. **Adjournment:**

Motion By: Bobby Young; **Second By:** Peggy Kee; **Passed:** 4-0-3*

- a. **Adjournment Time: 3:27 P.M.**

NOTE: Subsequent to adjournment the plans sent by Amy Miles of pb2 architechture + engineering were found to be in Ricky Watkins City Hall mailbox.

Dean Robb, Chair has called a McKenzie Design Review Commission meeting for 12 April 2017 at the McKenzie Municipal Center (immediately following the agenda planning meeting at 3:00 PM) to review those plans and the recommendations of Building Inspector Ricky Watkins and Planner Merrill.