

Called Meeting of the
Board of Mayor and Council
City of McKenzie
McKenzie, TN 38201
June 29, 2017 at 5:30 p.m.

- A. Call to Order – Mayor Holland
- B. Opening Prayer – Councilperson
- C. Pledge of Allegiance - Councilperson
- D. Roll Call

Mayor Holland
Vice Mayor Hale
Councilperson Allen
Councilperson Callahan
Councilperson Townes

Councilperson Pruneau was absent.

- E. Mayor's Welcome

Mayor Holland extended a warm welcome to everyone.

- F. Approval of Minutes

Motion made by Councilperson , seconded by Councilperson , to approve the Regular minutes dated June 8, 2017. The motion carries.

- G. Hearing for Proposed 2017-2018 Budget

Public hearing was opened, with no comments, meeting was closed

- H. Old Business

1. Discussion and Approval of Resolution No. 17-009 "A Resolution Adopting a Public Records Policy in Conjunction with City of McKenzie Ordinance No. 496 "An Ordinance to Establish Fees for the Release of City Documents Including Police Videos and Documents; An Ordinance and Policy for the Inspection and Copying of Public Records Under the Tennessee Open Records Law (TCA 10-7-503 (g) and TCA 10-7-504 et seq.):

Discussion:

Action Taken:

A motion was made by Vice Mayor Hale; seconded by Councilperson Callahan to approve Resolution No. 17-009.

Motion by roll call vote:

Councilperson Allen	Y	Councilperson Pruneau	A
Councilperson Callahan	Y	Councilperson Townes	Y
Vice Mayor Hale	Y		

Votes as follows: 4 Yes 0 No 1 Absent 0 Abstain
Motion carries.

2. Second Reading: Discussion and Approval of Ordinance No. 509 “Approving City of McKenzie’s Budget for Fiscal Year Beginning July 1, 2017 and Ending June 30, 2018”

Discussion: Councilperson Townes wanted a clearer understanding of what the base level pay for officers was. Chief Moates answered concerning what the different levels might be. Councilperson Allen asked if all employees would get a cost of living raise. Mayor Holland confirmed and added that an additional .10 would also be added at the employee’s hire date evaluation. Councilperson noted he felt like the council should approve how the \$ 25,000.00 would be divided amount the Police Department.

Action Taken: A motion was made to approve the budget with the following amendment stating the Council would be able to review the base level pay before going into effect.

A motion was made by Vice Mayor Hale; seconded by Councilperson Callahan to approve Ordinance No. 509.

Motion by roll call vote:

Councilperson Allen	Y	Councilperson Pruneau	A
Councilperson Callahan	Y	Councilperson Townes	Y
Vice Mayor Hale	Y		

Votes as follows: 4 Yes 0 No 1 Absent 0 Abstain

Motion carries:

Per discussion; a motion to amend was made by Vice Mayor Hale; seconded by Councilperson Townes

Councilperson Allen	Y	Councilperson Pruneau	Absent
Councilperson Callahan	Abstain	Councilperson Townes	Y
Vice Mayor Hale	Y		

Motion carries.

Votes as follows: 3 Yes 0 No 1 Absent 1 Abstain

I. New Business

1. Discussion and Approval of Ordinance No. 511 "An Ordinance to Approve Amendments to City of McKenzie 2016-2017 Budget"

Discussion: None

Action Taken:

A motion was made by Vice Mayor Hale; seconded by Councilperson Townes to approve.

Motion by roll call vote:

Councilperson Allen	Y	Councilperson Pruneau	A
Councilperson Callahan	Y	Councilperson Townes	Y
Vice Mayor Hale	Y		

Votes as follows: 4 Yes 0 No 1 Absent 0 Abstain
Motion carries.

2. Discussion and Approval of Extending Amount of Property/Footage to Sell to Central Refrigeration Located on Bruce Street

Discussion: Mayor Holland explained after looking at the size of the building Zack Cox wanted to construct, he explained he would need to extend the size of the property, which now will go to the pole near the city's well.

Action Taken:

A motion was made by Councilperson Callahan; seconded by Councilperson Allen to approve.

Motion by roll call vote:

Councilperson Allen	Y	Councilperson Pruneau	A
Councilperson Callahan	Y	Councilperson Townes	Y
Vice Mayor Hale	Y		

Votes as follows: 4 Yes 0 No 1 Absent 0 Abstain
Motion carries.

3. Discussion and Approval of STP Paving Project

Discussion: Mayor Holland advised the council that E. Magnolia to Euclid Ave would be the first paving project due to this money needed to be used by August 31st. Vice Mayor Hale questioned how much we had for this project and was told \$ 75,000.00 Vice Mayor Hale indicated the need for several additional streets around that needed paving as well. Mayor Holland responded there were additional STP funds that we would be able to use in 2018.

Action Taken:

A motion was made by Vice Mayor Hale; seconded by Councilperson Townes to approve.

Motion by roll call vote:

Councilperson Allen	Y	Councilperson Pruneau	A
Councilperson Callahan	Y	Councilperson Townes	Y
Vice Mayor Hale	Y		

Votes as follows: 4 Yes 0 No 1 Absent 0 Abstain
Motion carries.

4. Presentation by Jim Hilborn, P.E., GRW Engineering & Architects

Mr. Hilborn told the group he had been working with the City of McKenzie for ten (10) years. In 2006 due to the overflow project, a plan was made to revitalize our more than 24 miles of sewer with 13 lift stations and our current waste water treatment plant at a cost of 20-30 million dollars. Mr. Hilborn said that the City had applied every 2 years for a \$ 500,000.00 CDBG grant to help with these upgrades. Frank Tate with the McKenzie Industrial Board also talked about the benefits from a Retail/Industrial side. Mayor Holland instructed the council if they questions about the presentation to contact Jim Hilborn, Billy Wood or Frank Tate.

5. Discussion and Approval of Bid for Construction of Storage Building for the Water Department

Discussion: The Council was informed there was only bid submitted, which was by David Luna of A & L Construction in McKenzie at a cost of \$ 24,900.00. Billy Wood and Councilperson Randy Callahan were asked to look over the bid to ensure all criteria for the construction of the building had been met.

Action Taken:

A motion was made by Vice Mayor Hale; seconded by Councilperson Townes to contract with David Luna for the construction of the storage building to be located on Park Street.

Motion by roll call vote:

Councilperson Allen	Y	Councilperson Pruneau	A
Councilperson Callahan	Y	Councilperson Townes	Y
Vice Mayor Hale	Y		

Votes were as follows: 4 Yes 0 No 1 Absent 0 Abstain
Motion carries.

6. Discussion and Approval of Ordinance No. 510 “An Ordinance Adding Chapter 3 to Title 20 of the McKenzie Municipal Code, A Code of Conduct for the City of McKenzie Parks and Recreation”

Discussion: Mayor Holland explained we had added the Rules for the new splash pad to our Code of Conduct for McKenzie Parks and Recreation. She explained we had reviewed the rules from several cities along with information from the company to prevent any issues with the equipment being shut down

Action Taken:

A motion was made by Councilperson Allen; seconded by Councilperson Callahan to adopt the ordinance.

Motion by roll call vote:

Councilperson Allen	Y	Councilperson Pruneau	A
Councilperson Callahan	Y	Councilperson Townes	Y
Vice Mayor Hale	Y		

Votes are as follows: 4 Yes 0 No 1 Absent 0 Abstain
Motion carries.

7. Any other Business:

NON-AGENDA ITEM:

Mayor Holland asked for a motion to accept a Non-Agenda Item for A Drought Management Plan for the City of McKenzie.

Motion made by Councilperson Callahan, seconded by Councilperson Allen, to suspend the rules to address a non-agenda item. The motion carries.

Action Taken:

All in attendance were in favor to add the item to the agenda.

Motion carries

Mayor Holland informed the group that the Drought Management Plan needed to be approved before Saturday, July 1st.

A motion was made to accept the plan by Vice Mayor Hale, 2nd by Councilperson Callahan.

All in attendance were in favor to accept the Drought Management Plan

Motion carries

8. Adjournment

With no further business, motion was made by Councilperson Callahan, seconded by Councilperson Townes to adjourn at 6: 45 p.m. Motion carries.

APPROVED BY: 

Jill Holland, Mayor

ATTEST:


Jennifer Waldrup, City Recorder