

OFFICIAL MINUTES
McKENZIE MUNICIPAL-REGIONAL PLANNING COMMISSION
DESIGN REVIEW COMMISSION
22 FEBRUARY 2017 MEETINGS
MCKENZIE MUNICIPAL COMPLEX @ 3:00 P.M.

1. Call to Order:

The Meeting was called to order by Chairman Robb at 3:07 P.M.

2. Roll Call/Establish of Quorum:

a. Quorum Present

- i. **MMRPC:** Chairman, Dean Robb; Mayor, Jill Holland; Vice-Chair, Bobby Young; Council Liaison, Charles Pruneau; Acting Secretary, Peggy Kee; Ken Mitchum.
- ii. **Absent:** Secretary, Garlon Prewitt (Medical)
- iii. **Other:** Shelton I. Merrill, SWTDD Regional Planner; Ricky Watkins, Building Inspector/Codes Consultant; Terry McCoy, City Recorder.
- iv. **Media:** None

3. Review and Approval of Agenda: 22 February 2017

Motion by: Bobby Young;

Second By: Jill Holland;

Passed: 6-0-1*

*** Absent**

4. Review and Approval of 25 January 2017 Minutes:

Motion by: Jill Holland;

Second By: Peggy Kee;

Passed: 6-0-1*

4. Old Business: None

5. New Business:

Discussion of Family Dollar Building: Information reviewed and discussed for the Family Dollar building/site concerning the re-design and re-submittal status and correspondence from Amy Miles, Senior Permit Coordinator, CDP representing pb2 architecture + engineering and Nichiha™ brick panel system catalog and construction details. Future designation of the site brand as “Family Dollar” or “Dollar Tree” is not currently known due to the extended delays and conflicts that arose during the merger negotiations and organizational fallout after the merger.

6. Planning Commission Meeting temporarily adjourned.

DESIGN REVIEW COMMISSION

7. Design Review Commission called to order by Chairman Robb at 3:35 PM:

Commissioners were in agreement concerning the proposed Nichiha™ brick panel system with the brick look on all four (4) sides of the current structure. The construction details illustrated, pp 4-5 & 18-22 in the catalog provided showing the “brick look” fiber/cement panel exterior cladding system with various appearance options all featuring 5/8”-3/4” thickness architectural wall panels installed on a “starter track” base with “drained and back ventilated rainscreen”, secured with joint tabs to keep any panel gaps tight and “ultimate clips” for hidden fastening, no exposed face fastening required. Ricky Watkins, Building Inspector/Codes Consultant and Mayor Holland are the designated contacts for proposals.

8. Motion to authorize project proposals incorporating the Nichiha™ brick panel system for permit purposes subject to Planner, Building Inspector and Commission review.

Motion by: Jill Holland; **Second By:** Peggy Kee; **Passed:** 6-0-1*

9. Planner Merrill informed the Design Review Commission of preparation of By-Laws for Review at the March or April 2017 meeting. The Design Review Commission is authorized by Ordinance# 497, Adoption of Design Review Guidelines passed by the Mayor and Board of Council. Presented: 18 February 2016, 1st reading: 21 March 2016, 2nd reading and public hearing: 14 April 2016.

10. Design Review Commission adjourned at 3:48 PM

McKENZIE MUNICIPAL-REGIONAL PLANNING COMMISSION

11. Planning Commission Meeting reconvened.

12. Other Business: Municipal Reports:

- a. Mayor/City Inspector/Codes/Historic/Other: Mayor Holland updated the Commission on the “State of the City” with information concerning recent progress and the on-going projects and items of general interest.**

13. Meeting Dates and Adjournment:

- a. Agenda Meeting and Formal Monthly Meeting Scheduled Dates:**

MARCH:

Agenda Meeting: 08 MARCH 2017, Wednesday @ 3:00 P.M.

Formal Monthly Meeting: 22 MARCH 2017, Wednesday @ 3:00 P.M.

14. Adjournment:

Motion By: Bobby Young; **Second By:** Jill Holland; **Passed:** 6-0-1*

- a. Adjournment Time: 4:00 P.M.**